

JOIN OUR TEAM!  
-BE A PART OF OUR STORY-



## BUSINESS AND LOAN COUNSELOR

**PAY RATE:** \$17.56

**LOCATION(S):** Belmont, New York

**WORK YEAR:** 12 months

**WORK HOURS:** 35 hours a week, generally M-F from 8:00a-3:30p with some evening and weekend work required.

**JOB SUMMARY:** Provides financial and business education, counseling, and technical assistance to new businesses, existing businesses, and loan applicants to help them achieve their objectives of fiscal stability, job creation, and retention.

**QUALIFICATIONS:** Associate degree in business, education or related field or the equivalent combination of education and experience.

**EXPERIENCE:** Two years' experience in business, management, education, or business ownership

- ACCORD BENEFITS:**
- This is a full-time twelve-month position.
  - Choice of 2 medical plans (co-pay or high deductible with health savings account option)
  - Dental and vision insurance plan options, generous leave time (up to 4 weeks in the first year of employment)
  - 13 paid holidays (11 holidays and 2 floating holidays)
  - Opportunity to contribute to a 403(b)-retirement plan upon hire with a 5.5% employer match
  - Professional development advancement opportunities

**SUBMIT COVER  
LETTER, RESUME,  
& ACCORD  
APPLICATION TO:**

**MAIL:** TRINA LAFLEUR, HR DIRECTOR  
ACCORD CORPORATION  
P.O. BOX 573 | 84 SCHUYLER STREET  
BELMONT, NY 14813  
**EMAIL:** [tlafleur@accordcorp.org](mailto:tlafleur@accordcorp.org)  
**FAX:** 585-268-7607

*Everyone is welcome here. We are actively seeking diverse candidates to join the ACCORD team and encourage applications from candidates of color. ACCORD is an equal opportunity employer. All applicants will be considered for employment without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, veteran, or disability status.*