

Housing Counselor

PAY RATE: \$16.40

LOCATION(S): Belmont, NY

WORK YEAR: 12 Months

WORK HOURS: Up to 35 hours a week. Monday-Friday 8:00a-3:30p, with some evening/weekend work required

JOB SUMMARY: ACCORD is hiring a full time Housing Counselor to join the Housing Team. The successful candidate will provide housing counseling services to ensure people have access to decent, safe, and affordable housing. The position will promote the delivery of consistent, high-quality services by interviewing families, maintaining income eligibility, and completing required eligibility forms.

QUALIFICATIONS: Associates degree in human or community services, COVID-19 vaccination required

EXPERIENCE: High school diploma and one-year relevant experience

- ACCORD BENEFITS:**
- This is a full-time twelve-month position.
 - Choice of 2 medical plans (co-pay or high deductible with health savings account option)
 - Dental and vision insurance plan options, generous leave time (up to 4 weeks in the first year of employment)
 - 13 paid holidays (11 holidays and 2 floating holidays)
 - Opportunity to contribute to a 403(b)-retirement plan upon hire with a 5.5% employer match
 - Professional development advancement opportunities

**SUBMIT COVER
LETTER, RESUME,
& ACCORD
APPLICATION TO:**

MAIL: TRINA LAFLEUR, HR DIRECTOR
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